# Welcome
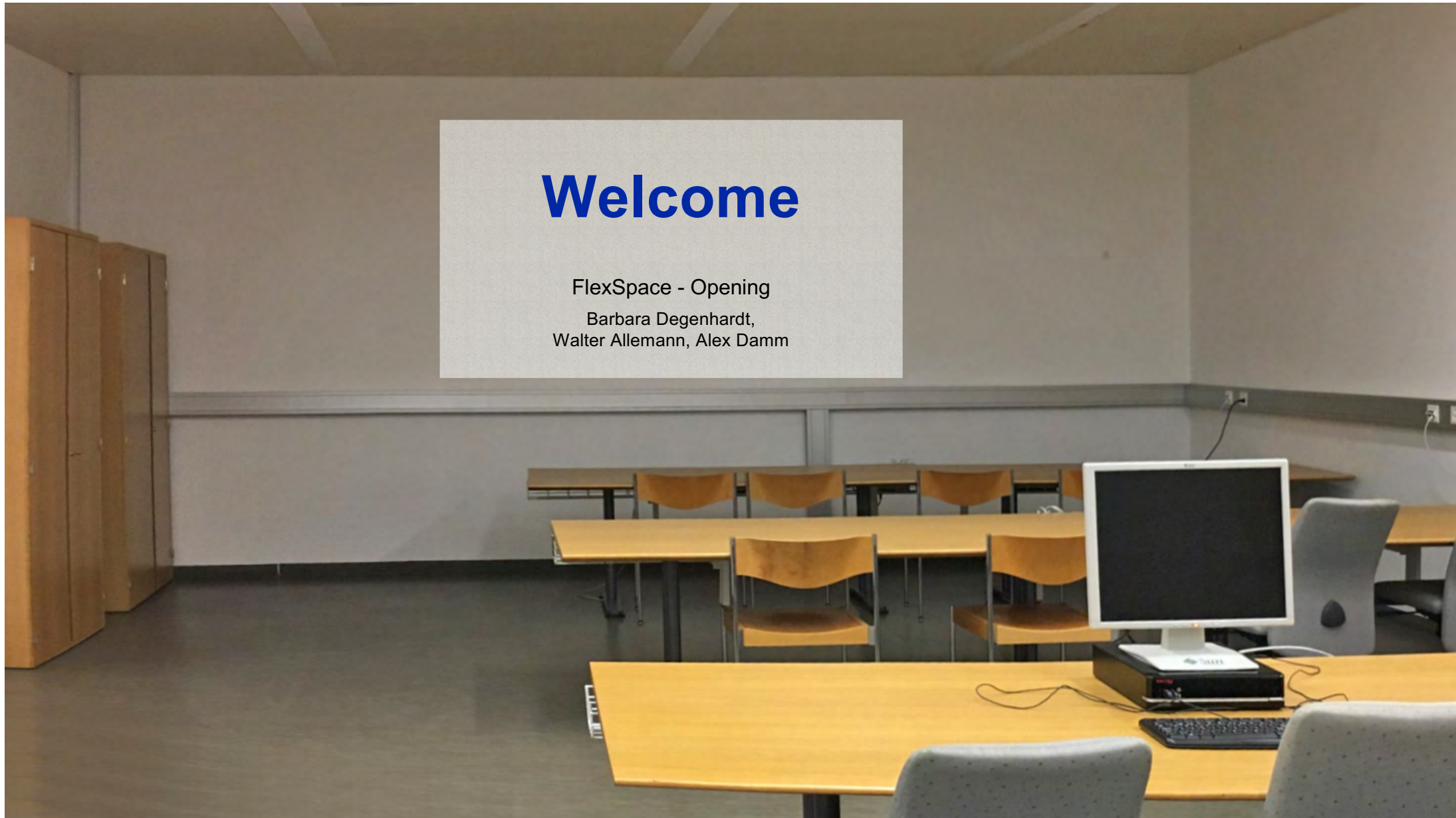
FlexSpace - Opening

Barbara Degenhardt,
Walter Allemann, Alex Damm

# FlexSpace: Facts

820 flexible working places (more space)

38+ employees (future buildings labour (cost efficiency)

20+ optimised furniture modules (future equipment)

4 types of site disturbances (known again)

STEUERGRUPPE NUTZUNGSMAN
DR. BARBARA DEGENHARDT, GESCHÄFTSFÜ
PROF. DR. JEAN-MARC FRITSCH
HERBERT MEIERHOFER, LEITER PO
PROF. DR. ROLAND SIG
PROF. DR. ROGER STEPHAN

Pendelleuchte

Moving Wall

Typographie Nummerierung

№ 12
3456
7890

Tische aus Fichtenholz

Rollen verzinkt

Aktentransporter

Wände

Wände Mehrfarbig gestrichen

Arbeitsstuhl "Kevi"

Teppich

# FlexSpace: Schedule

- 09 / 2017: First idea
- 10 / 2017: First discussions and contact with MNF
- 12 / 2017: User needs workshop MSc, PhD, WIMI

- 04 / 2018: First meeting with architect

- 07/ 2018: Project proposal submitted

- 04 / 2019: Start detailed project planning

- 10 / 2019: Start implementation
- 12 / 2019: Opening & start site assessments
- 12 / 2020: End site assessments

# FlexSpace: 1 area, 4 types of use, 4 rooms
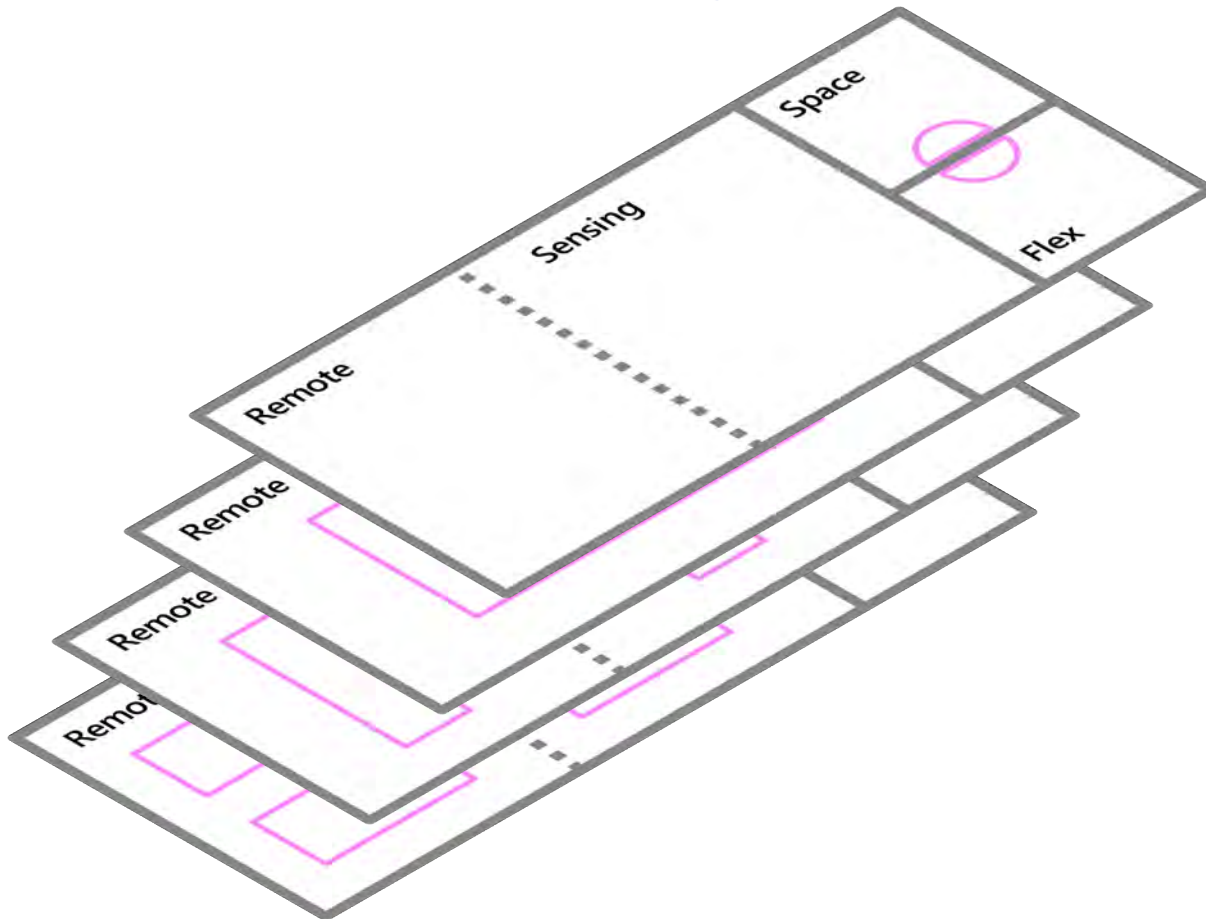


Remote & Sensing
1) Focused individual work
2) Experiments and project work (few small groups)
3) Conferencing and presentations (large groups)
Flex & Space
4) Confidential communication

# The room and hidden treasures (Walter)
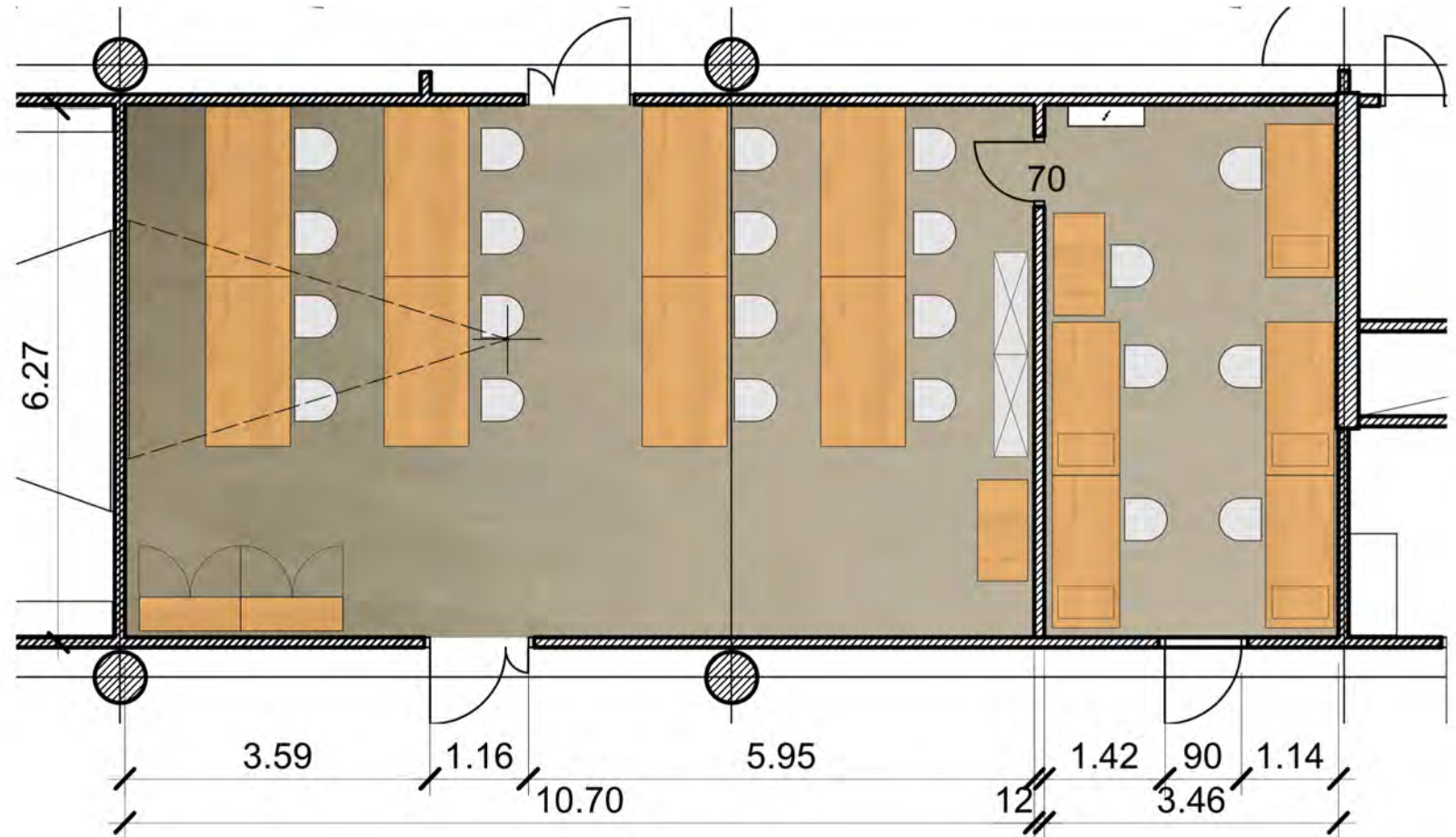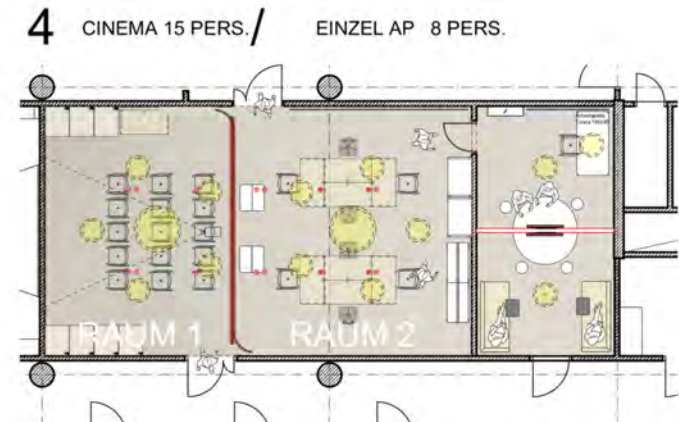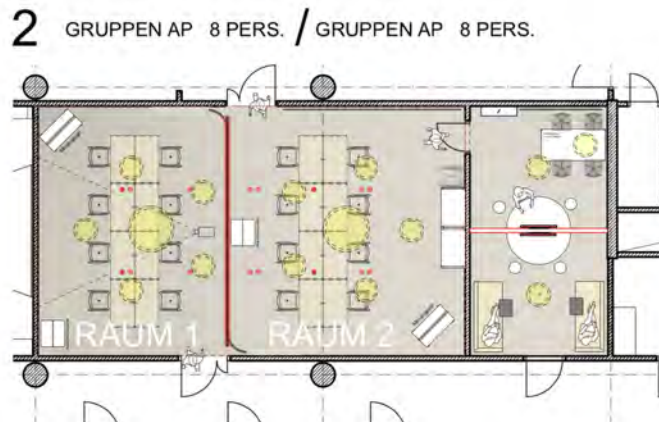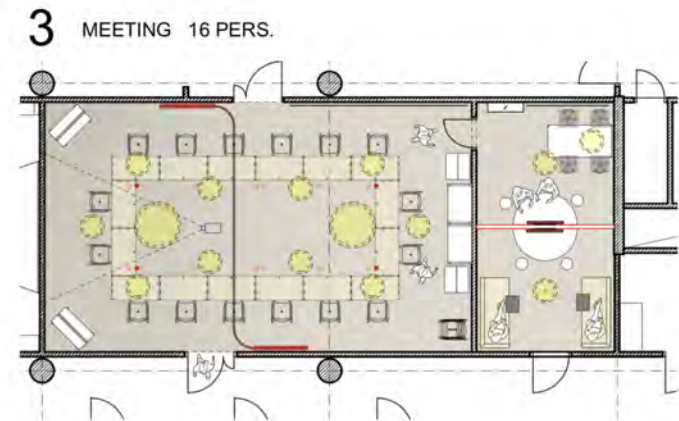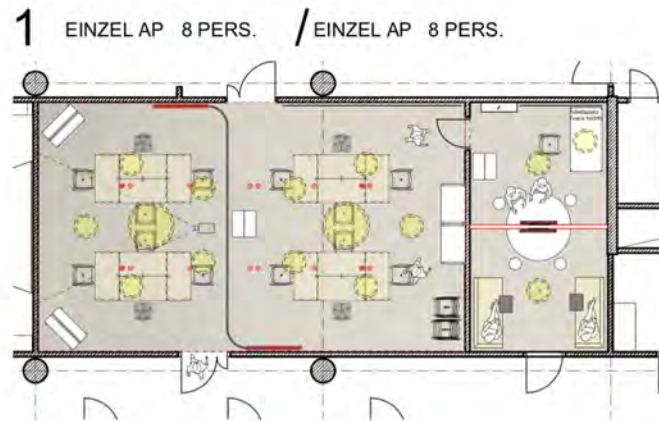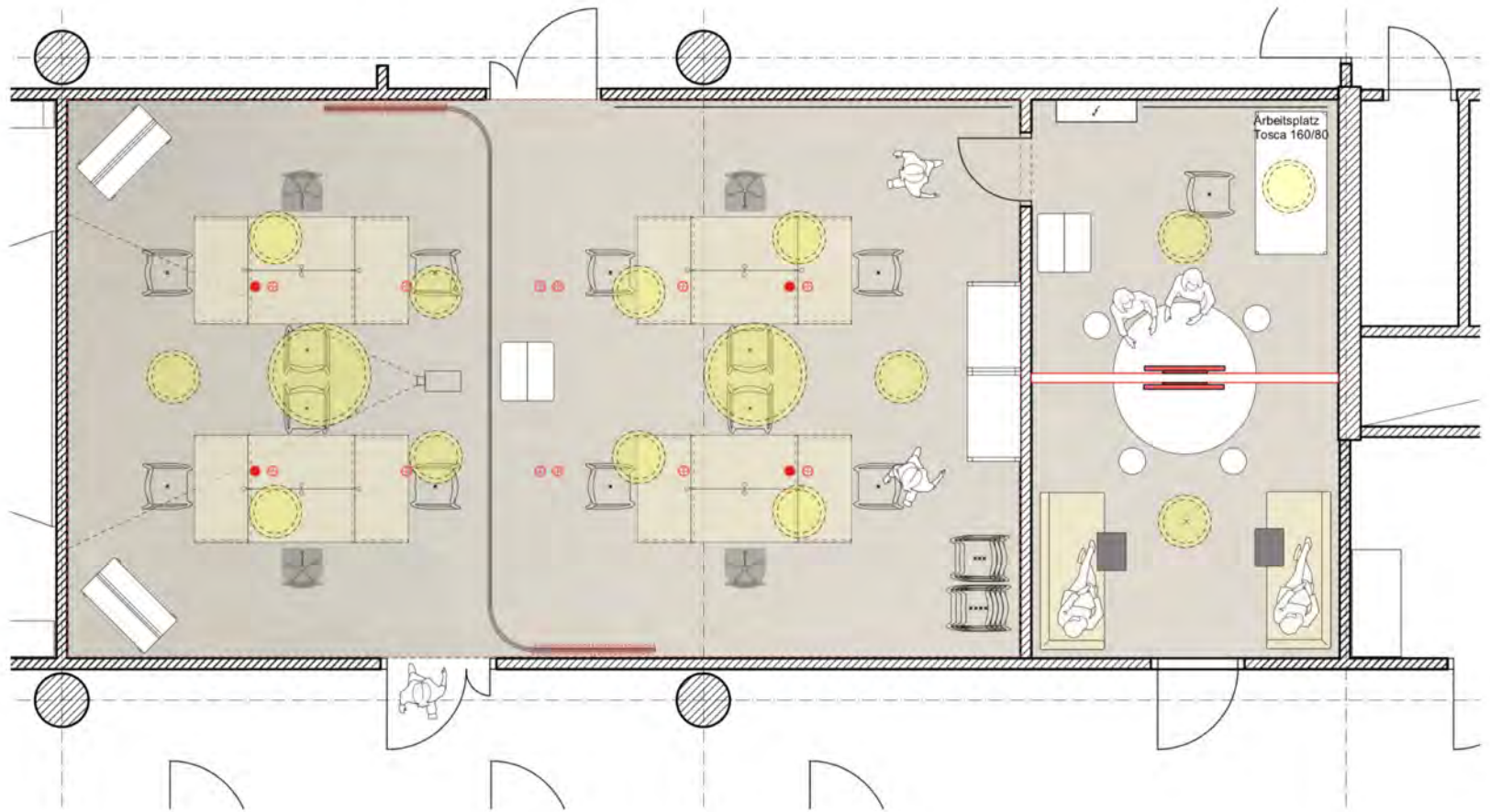
# IST

**IST**

# SOLL



1  EINZEL AP  8 PERS.  / EINZEL AP  8 PERS.

3  MEETING  16 PERS.

2  GRUPPEN AP  8 PERS. / GRUPPEN AP  8 PERS.

4  CINEMA 15 PERS. /  EINZEL AP  8 PERS.

# SOLL



Arbeitsplatz
Tosca 160/80
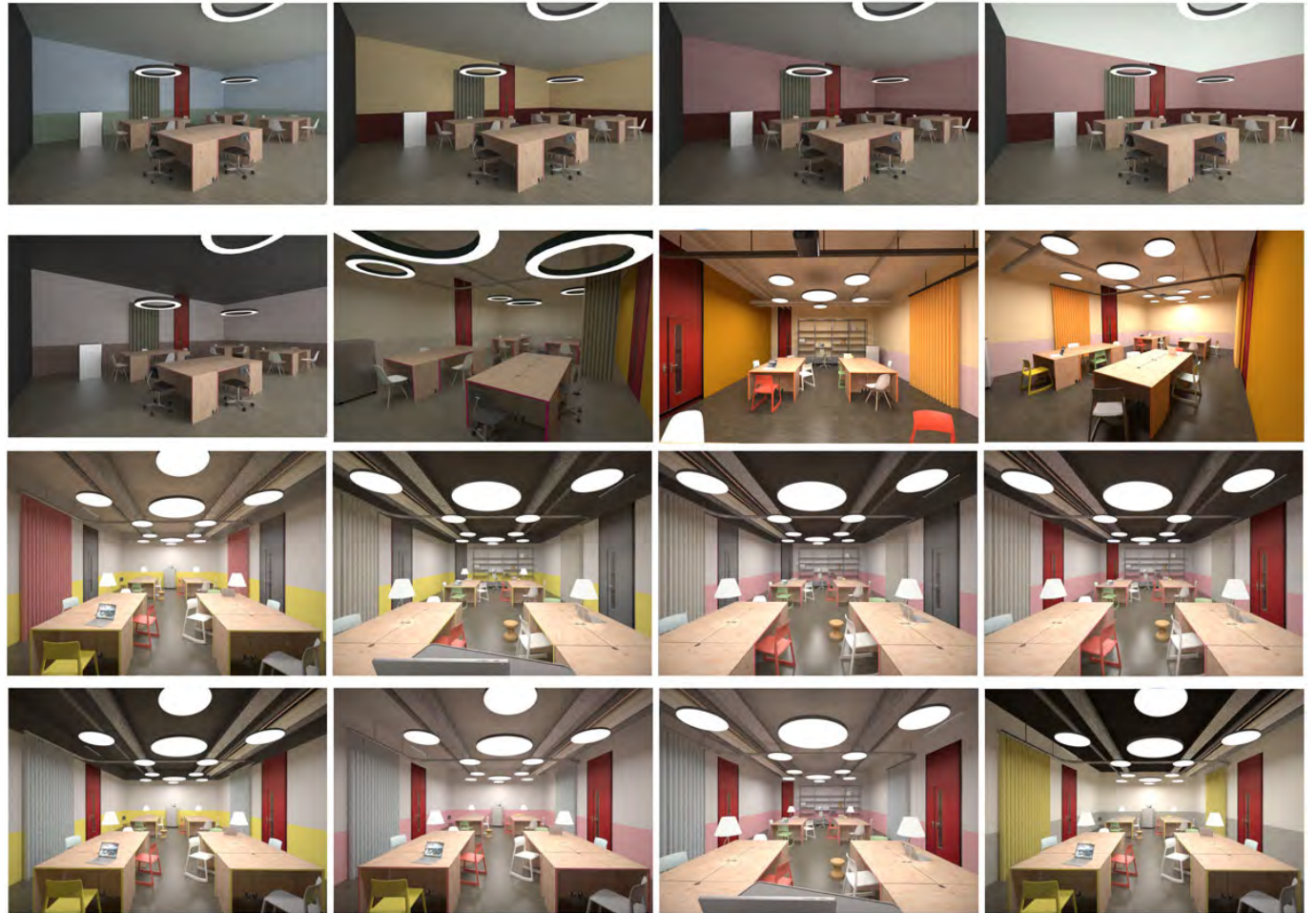
# Farbstudien

# Farbstudien

# Farbstudien

# Concept of use, side studies and rules (Barbara)

# FlexSpace: New concept of use

2 Goals:

➢ Improve usability and user experience of limited but little-used workspace

➢ Reduce property costs


3 Main approaches:

➢ User oriented upgrade of working environment

➢ Introduce flexible workspace that supports multi-functional uses

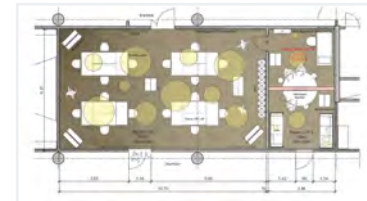➢ «Peace making»: move disturbing activities in multi-person offices to these upgraded pilot rooms

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# New Ways of Working 5.0: Pillars of the Room Pilot



**6 Design Dimensions**

**Use Concept**

FIT

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# Workplace Change | Structured Learning Strategy

➢ Structural solution

private territory (T = Alex) →

(1) semi-public territory (Alex < T < public) →

(2) s e m i - public (J-floor, allgiuz, allgiuz & selected guests UZH)

   − gradually increase complexity of the learning scenario = expand the circle of users

   − do not allow new users for a critical time to maintain a constant number of stakeholders and user/resource ratio (Ostrom, 2013)

➢ Tiny spatial competence training

➢ Accompanying evaluation (e.g. interior design, policy check) by means of a quasi-experimental design with several measurement points

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# Room Pilot Change Agents

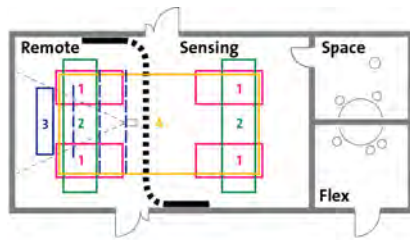We need your (prof, group leaders) help as Change Agents:

1. Be knowledge multiplier (i.e. formal and informal rules)

2. Share «informal» feedback about the room pilot

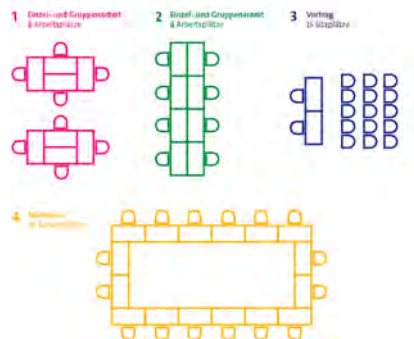3. Help to interpretate the anonymous pulse-poster-feedback

# Use Rules (Policy)

## Room «Remote»«Sensing»



**Rules of Use**

- This room's equipment is meant to be used (curtain, dimmer, etc.).
- Simply choose a workspace and start to work silently.
- Ad-hoc discussion? Just change to «Space» or «Flex».
- Be fair if you leave a workspace for 60+ mins: clean "your" desk and take all your belongings with you!
- You want to work in a group of 5+ people / give a presentation / conference / ad-hoc teaching or training / 4+ people with equipment? Please reserve «Remote» or «Sensing» or «Remote Sensing».
- Room (part) reservations? You can do it directly yourself in GIUZ *Rooms* if you belong to the groups from the J-floor (restriction to J-floor during 1st pilot phase, only).
- Max. reservation time: duration of activity.
- Room (part) reservations have priority over individual work.
- At the moment, all people from J-floor groups are welcome to use. Simply, those with small workloads (e.g. tutors, interns, employees with <20% level of employment, guests) have priority over the others.
- At the end: Move your table(s) and chair(s) back to Setting 1, draw back curtain, clean whiteboard(s) and move back against wall, switch off beamer / light. 👍

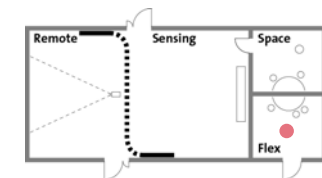And sorry, all mobile whiteboards must stay in this room 😊.

## Room «Space»
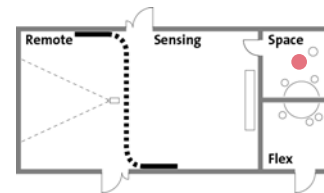


**Rules of Use**

- This room's equipment is meant to be used.
- Simply plug in and start to work / start your video call.
- Need more space? Just fold down the table top.
- Light too bright? Just dim it.
- Main activities: Phone or video calls, group work / collaboration up to 4 people.
- Duration of use: Ad hoc - 1 hour. This room cannot be reserved.
- At the end: Fold up table, clean whiteboard, switch off screen / camera / light. 👍

## Room «Flex»



**Rules of Use**

- This room's equipment is meant to be used.
- Simply plug in and start to work / start your video call.
- Need more space? Just fold down the table top.
- Light too bright? Just dim it.
- Don't want to be kicked out? Reserve this room in GIUZ *Rooms*. You can do it directly yourself if you belong to the groups from the j-floor (restriction to J-floor during 1st pilot phase, only).
- Max. reservation time: 2 hours.
- Main activities: Phone or video calls, group work / collaboration up to 4 people.
- At the end: Fold up table, clean whiteboard, switch off screen / camera / light. 👍

And sorry, the couches must stay in this room 😊.

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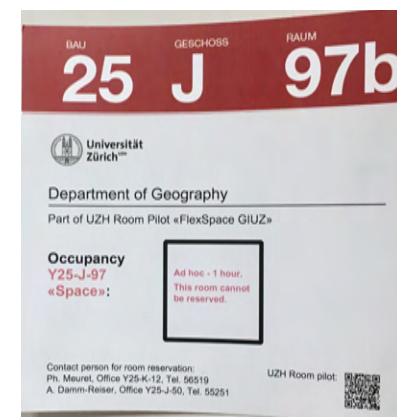**Vetsuisse-Fakultät**
**Portfoliomanagement**

# Digital room booking system

Booking is required for planed and ad-hoc activities

3 rooms can be reserved
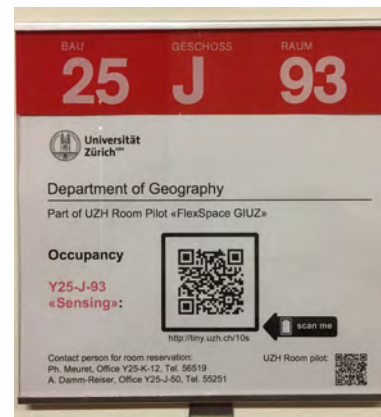
1 room cannot be reserved



Via *Rooms (rooms.geo.uzh.ch)*, a well-known and accepted room booking tool

Contact persons: Alexander Damm, Philippe Meuret

# Evaluation: Road map

- **10 / 2019:** 2-week site assessment of pilot rooms (n = 200), users work environment survey, (non)users

- **11-12 / 2019:** Redesign

- **12 / 2019:** } Puls poster & ad-hoc site assessments, users, feedback

- **06 / 2020:** 2-week site assessment of pilot rooms (n = 200), users work environment survey, (non)users

- **12 / 2020:** 2-week site assessment of pilot rooms (n = 200), users work environment survey, (non)users

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# Change Agents

Joint steps:

1. Opening ceremony for initial knowledge transfer
   (= small intro in room functionality and rules)

2. Kindly forward updates (via mail) to your group

3. Participate in short (30 min) feedback rounds
   (end of 01/2020)

4. ...

Thanks very much for this amazing infrastructure …

… and implementing it faster than ESA!!